#### Kaiser Permanente MEDICAL SERVICES CONTRACTING 1950 FRANKLIN STREET, 6TH FLOOR OAKLAND, CALIFORNIA 94612 U.S. MAIL ADDRESS: P.O. BOX 23380 OAKLAND, CALIFORNIA 94623-2338

October 2023

### **RE:** Completion of Billing Forms

Dear Contractor:

The integrated nature of the KP ClaimsConnect claims payment system provides for consistent administration of contract terms, but also creates a need for detailed billing input from providers.

The following billing reminders serve to expedite adjudication and payment. This guidance should also be applied to the equivalent fields of an EDI claim submission, adhering to the HIPAA-compliant EDI Implementation Guidelines for 837P and 837I transactions. See Section 5 of the Northern California HMO Provider Manual for further information about billing and payment.

#### CMS 1500 Form (02-12)

Field 24j	Rendering Provider's NPI
Field 25	Billing Provider's Federal Tax ID number (EIN or SSN)
Field 31	Rendering Provider's Name
Field 32	Name and Address of the Place of Service
Field 32a	NPI of the Place of Service
Field 33	Name and Address of the Billing Provider
Field 33a	NPI of the Billing Provider

### UB04 Form

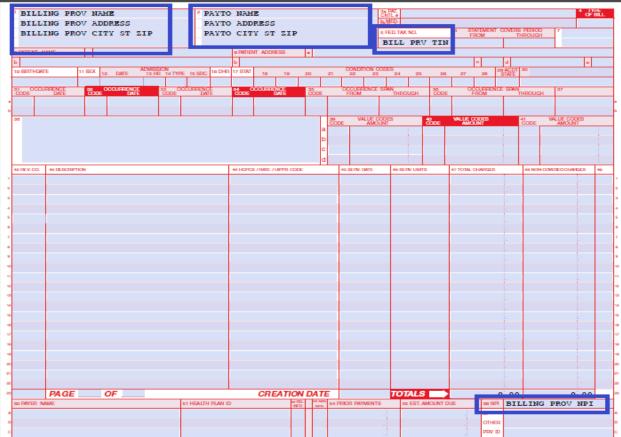
Field 1	Billing Provider Name and Address
Field 2	Pay-to Name and Address, if different than Field 1
Field 5	Billing Provider's Federal Tax ID Number (EIN)
Field 56	NPI of the Provider

Please share this important reminder broadly among applicable stakeholders in your practice or organization and/or billing service.

## CMS 1500 (02-12) Form:

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# UB 04 Form:



Sincerely, Kaiser Permanente Medical Services Contracting