# Kaiser Permanente Quest Integration Program



**New Provider Orientation** 





## Kaiser QI Administration

- **Medical Directors:** 
  - Marie Pescador-Chun, MD (Oahu)
  - Felicitas Livaudais, MD (Maui)
  - Anthea Wang, MD (Government Programs)
- Director of Medicaid: Jolaine Hao
- Manager of Service Coordination (SC): Sharie Torres
- Oahu Supervisor of SC: Open
- Maui Supervisor of SC: Joshua Arquero
- Provider Hotline: 24/7 phone line 432-5269
- Kaiser QUEST Integration Customer Service:
  - Oahu 432-5330
  - Neighbor Island 1-800-651-2237 (toll free)



# In this presentation...



- $\mathbf{QUEST} + \mathbf{QExA} = \mathbf{QI}$
- Contract Changes / QI Benefits
- Service Coordination
- EPSDT
- CCS Carve out
- Autism Update
- SNP

- PCP Role and Documentation
- Referral, PA, Claims Process
  - Member Rights/Responsibilities, Member and Provider Grievance/Appeals, Billing, Sign Language
- Reporting Requirements
- QI Updates



## imentation s Process

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# QUEST + QExA = QI

## QUEST

- Started 1994 to provide medical and behavioral health through managed care health plans
- HMSA, Aloha Care, Kaiser (Oahu/Maui), and as of 7/12 Ohana, United

**Q**uality care **U**niversal access **E**fficient utilization Stabilizing costs, and <u>Transforming the way health</u> care is provided to QUEST members

### QExA

- Started 2009- Aged (>65), blind,
   Aug 2013 proposal for QUEST disabled into managed care health plans
- Managed care delivery system to provide service coordination, outreach, improved access, enhanced quality over FFS
- Ohana, United

and QExA to QI program

### **Goals:**

- benefits
- -Streamline care for when health status change
- -Minimize admin burdens
- to all 5 health plans to start 1/15

## 

Integration to combine QUEST

-Improve health outcomes by integrating programs and

• 1/14 – state awarded contracts

# What is QUEST Integration

## Medicaid = QUEST Integration (QI)

- In January 2014, KP was one of five health plans to be awarded a QI contract
- Significant for KP as it relates to our community benefit & non-profit status
- Effective date of contract: January 31, 2014
- Effective date of service: January 1, 2015



## Benefits to members and providers

- Improved service coordination
- Continuity of care when members status changes due to age of 65 or older &/or disability at any age.
- Members may remain in Kaiser for ongoing medical and HCBS services as appropriate.
- Enhanced care management for members
- Increased services and assistance for members who meet criteria





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# Highlight of Important Contract Changes

### **Enrollment cap 30,000 on only Oahu and Maui. Exceptions include:**

- Members who were with us for past year
- Babies born QI / commercial KP moms
- **Family Continuity**
- Care of aged, blind, disabled (ABD) members that used to be cared for by **QExA** plans
  - Keep own members instead of transitioning out to another plan
  - As of December 31, 2016, we have 31,302 members of which 1431 are ABD
- Same benefits as in QUEST for <21 and >/=21 plus enhanced service coordination, LTSS/HCBS benefits





# QI Membership

### QI MEMBERSHIP AS OF 12/31/2016 31,302

	Maui	Oahu
Non ABD	10,864	20,438
ABD	1,431	
Total	31,302	



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- Member
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   Sign Language
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## imentation s Process

# Role of the Service Coordinators

- Refer by calling provider hotline 24/7 –432-5269 or use HC QUEST Oahu and Maui Pools
- Work closely with clinic and hospital teams
  - Supplement not duplicate
- Perform face-to-face health and functional assessments
- Can help QI members:
  - **Develop and implement Service Plans**
  - Understand their health plan benefits
  - Encourage participation in health care and goals
  - Make appointments and access services within Kaiser
  - Access other community agencies when needed
- Can help providers by:
  - Coordinating timely access and use of medical services within Kaiser and in the community
  - Tracking compliance and assisting with education
  - Supporting to PCP team to provide quality care



# Service Coordination

- Members with special health care needs (SHCN) identified:
  - Surveys
  - Utilization and other reports
  - Hospital and ED discharges
  - Referrals
- Service Coordination is required for:
  - Adults with SHCN (1:250)
  - Children with SHCN (1:200)
  - Members receiving HCBS (1:50)
  - Members choosing Self-Direction (1:30)
  - Institutional LOC members residing in an institutional setting (1:120)
  - Duals Medicare/Medicaid (1:750)



# State Plan Benefits + LTSS/HCBS

(medical necessity versus preventing/delaying institutionalization)

### **Medical Necessity**

- A benefit that is NOT normally covered for commercial/Medicare, may be covered for QI
- Recognize request and forward to QI staff to review for medical necessity
- Additional information may be requested for medical necessity decisions
- Denials are formal with appeal rights offered

### **Paradigm Shift**

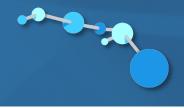
- QI members at NF LOC or 'at risk' for NF LOC, KP also to consider social components of care
- Medical/social model of care
- Some services no longer ONLY based on medical necessity
- Will service, supply, equipment prevent and/or delay institutionalization?





# What is LTSS/HCBS?

- Intent of QI is to provide care in the least restrictive environment by using natural supports and wrap around services.
- Long Term Services and Supports (LTSS) is provided for QI members who meet nursing facility level of care criteria or 'at risk' for NF LOC
  - **1. Home & Community Based Services (HCBS): Services provided in a member's** home or other community residential setting
    - Can be provided by a contracted HCBS provider/agency
    - Personal care assistance can also be consumer-directed
  - 2. Services provided in an institutional setting





## **QI LTSS Benefits**

### **HCBS**:

- Adult day care
- Adult day health
- Assisted living services
- Community Care Management Agency (CCMA) services
- Counseling and training
- Environmental accessibility adaptations
- Home delivered meals
- Home maintenance
- Moving assistance
- Non-medical transportation
- Personal assistance services Level I (chore services) and Level II (CDPA is an option)
- Personal Emergency Response Systems (PERS)
- Residential care including E-ARCH and CCFFH
- **Respite care**

### HCBS (con't):

- Skilled (or private duty) nursing
- Specialized medical equipment and supplies

### Institutional Services:

- Acute Waitlisted ICF/SNF
- Nursing Facility (NF), Skilled Nursing Facility (SNF), or Intermediate Care Facility (ICF)



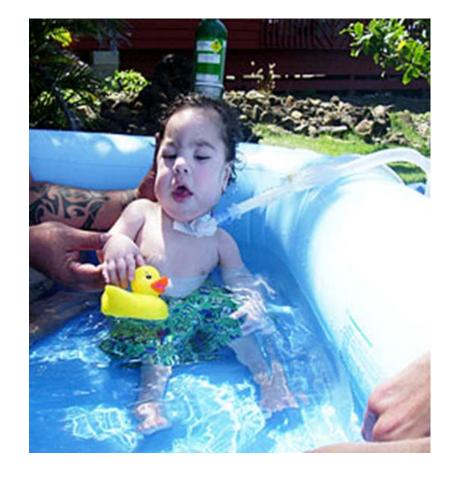






## Who Authorizes the Services?

- Medically necessary services traditionally known as State Plan benefits continue to ordered by a MD or other qualified provider (specialty referrals, DMEs)
- For LTSS/HCBS servicestraditionally known as Medicaid Waiver Services - will be authorized by the Service Coordinator based on the HFA & as listed in the member's Service Plan





# Example of Medical / Social Model of Care

### Keoki is a 20-year-old student at UH. He is in a surfing accident which results in paraplegia requiring comprehensive care to return home.

- RN & LSW conduct an assessment of Keoki & his home environment. He meets NF LOC. Together they create a service plan to which he agrees & signs.
- He will need personal assistance (he chooses both CDPA & agency services).
- He may have some skilled nursing needs.
- He may also need environmental accessibility adaptations, home modifications, counseling & training.
- He will need non-medical transportation to complete his schooling.
- His service plan also includes a budget which will demonstrate cost effectiveness (HCBS vs. Institutional Care).
- He could also choose to be placed in a CCFFH (member choice) if cost effective.



# Referral through HC Pools

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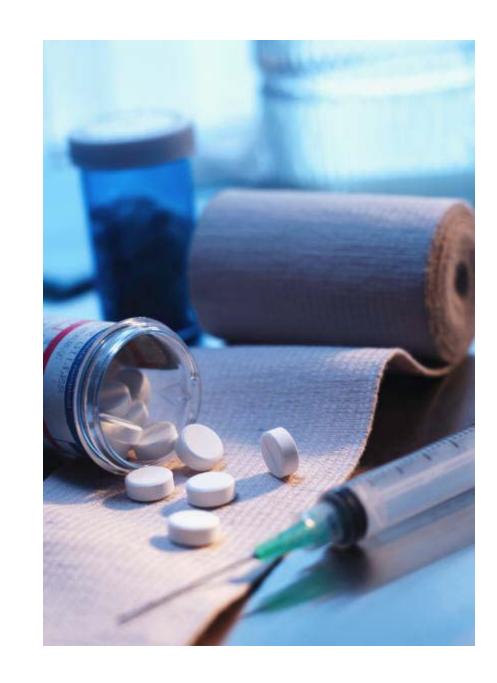
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Benefits Inquiry	Follow-up 🖌	<ul> <li>Member will complete crisis intervention treatment at the crisi</li> <li>Member will attend group therapy for physical abuse and drug</li> </ul>					
Episodes of Care	Close Encounter 🖌 🖌	-Transporation for group therapy appointments arranged by S					
Mana ku		Outcome:					_
Pono		-Member in safe environment Plan:					
Order Entry		Pt will see PCP and intiate BHS to identify fears					
Medications		Pt will see Cardiologist regarding her torn heart valve					
Doc Flowsheets		   Full Health and Functional Assessment and detailed Ser	vice Plan are housed in the QUES	ST Integration Der	partment. Co	ntact Service	
Activity Rx/Forms		Coordinator to request copies.		, , , , , , , , , , , , , , , , , , ,			
FYI		Sign at close encounter					<u>Ľ</u>
Visit Navigator		KKI Restore V Close F9 X Cancel			🕆 Previ	ous F7 🕹 Nex	xt F8
More Activities	<b>□</b> 乃3						
ANTHEA X (M.D.)	WANG 🛍 🏟 Res	Its Rx Refill CC'd Charts Patient Communication Patient E-mail Staff Me	essage My Open Encounters Hospital ADT	Canceled Ord Future	/Standing Orders	÷	12:25 PN

# **Reminder about Pharmacy Benefit**

- Please remember that our pharmacy formulary applies to our QI members

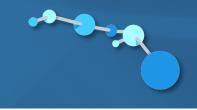
   do NOT prescribe non-formulary drugs unless there is a good medical reason that the formulary drug cannot be used.
- If you need assistance to transition the member to formulary equivalents, please send the chart to one of our clinical pharmacists (CLIN PHARM MED REVIEW)
- QI members can receive 90 day supply for chronic medications via mail order





# **Contacting a Clinical Pharmacist**

	Xtestxcoders,Do Not Us ×	arch
	S, DO N DOB: 09/18/1977, 38 year PCP: Alik, Wilfred C (M.D.) Next PCP Need Inte Prim. Ins: None Allergies HM: Due kp.org: A My Stic Sulfa (Su FYI: Medi Pt. Mess	cky
	7/2/2013 visit with Legawa, Kimberly N (Rph), RPH for Message	ze 🜩
SnapShot	🎇 Images 😰 Questionnaires 📣 Open Orders 📋 Summary 🖳 Benefits Inguiry 🕴 Pt Info 🎒 Print AVS 🎬 Preview AVS 🖻 Natl Pt Instructions 🛃 Media Manager	
Chart Review		
Results Review	Message Chief Complaint 🖇 📝 Follow-up	
	Vitals Send Chart Upon Closing Section	
	Exercise History Seturn in: Days Weeks	
FIODIEITILISU	BestPractice Months Years	
History	SmartSets S 4 Weeks 3 Months 6 Months 1 Year B	
	Nursing Notes Se Return on: Approximately	
	Progress Notes S Clear All	
In International	Current Meds Se PRN: Pt. Instructions Se Comments: Routing Hx	
Enter/Edit Resu	Follow-up $\checkmark$ For: $\checkmark$ <th></th>	
	Close Encounter 🖌	
Episodes of Care	Check-out note:	
Mana ku Pono		
Order Entry		
Medications		
Flowsheets		1
Activity Rx/Forms	Follow-up:	
FYI	Instructions:	
Open Orders	KKI Restore V Close F9 Next F8	
Visit Navigator		_
	Close Encounter Send Chart Upon Closing Section	<u>n</u>
The second second	Contra onant open closing occuent	
	Recipient Modifier	
	Recipient	
	CLIN PHARM MED REVIEW [990018] P	
		-
	5 Allergies: Sulfa (sulfonamide Antibiotics), Erythromycin Base, Lopressor, Plavix, Shrimp Agent Reviewed on 12/2/2015 Last Vitals: BP: P: T: T Src: Resp: W: H: 1.778 m (5' 10")	
More Activities 🔹 🕨	SpO2: PF: BMI: BSA: Smoking Status: Current Every Day Smoker Smokeless Tobacco Status: Never Used	



### THE PHYSICIANS OF MAISER PERMANENTE

# In this presentation...



- $\mathbf{QUEST} + \mathbf{QExA} = \mathbf{QI}$
- Contract Changes / QI Benefits
- Service Coordination
- EPSDT
- CCS Carve out
- Autism Update
- SNP

- PCP Role and Documentation
- Referral, PA, Claims Process
  - Member Rights/Responsibilities, Member and Provider Grievance/Appeals, Billing, Sign Language
- Reporting Requirements
- QI Updates



## imentation s Process

## Early Periodic screening diagnostic treatment (EPSDT)

- Kaiser Permanente provides EPSDT services to QUEST Integration (QI) members under age 21.
- The EPSDT program provides quality comprehensive health care through primary prevention, early intervention, diagnostic, and medically necessary treatment of conditions.
- EPSDT staff includes an EPSDT Coordinator, Service Coordinators and Member Care Services Associates who coordinate, monitor and track the services and resources needed to respond to members' health care needs and social environmental issues that may be impacting their overall health.
- By working in conjunction with members' primary clinical care team, Kaiser provides a multidisciplinary approach to inform, screen, track, diagnose and treat QI members in a comprehensive manner.





## Scope of Services

- Member education
- Reinforcing attendance at medical appointments
- Assisting with access to care
- Providing home visits
- Hospital discharge follow-up
- Communicating changes in health status to medical staff and case managers
- **Transportation assistance**

- Assisting in obtaining medical equipment
- Addressing social needs such as food, clothing, furniture
- Patient advocacy
- **Explaining QI benefits and** services to members, families and staff
- Working closely with community agencies
- Coordinating resources to ensure continuity of care



THE PHYSICIANS OF MAISER PERMANENTE

## **EPSDT** Outreach and Education

## **Member Education**

**Outreach by Associates –** 

- phone calls or letters
- for new members, pregnant members, post delivery & foster children.

## **Provider Education**

- New Hire Orientation
- Ongoing Chart Reviews **Audits**
- Individualized follow-up, departmental meetings





## **EPSDT** Requirements and Monitoring

### Requirements

- **Smart Set** Elements of EPSDT are automatically included based on the age of the child
- **Pre-questionnaire** MCHAT/ASQ/PHQ-9
- 8015/8016/Bright Futures AAP
- New Requirements as expanded added requirements added as developed (e.g.2 ½ year PE)

### Monitoring

- **New Member** Member must be seen within the first 6 months of enrollment. Associates contact Members who have not been seen for an EPSDT PE
- Manu Ku- "Power of complete Healthcare"-VS; lab results; care gaps; well child; immunizations; chronic conditions; preventive care; PHQ-9
- HAWD (How Are We Doing) HEDIS Measures (e.g. 6 visits within the first 15 months)

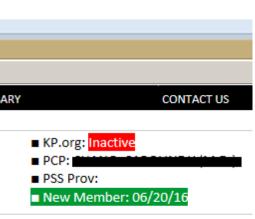






## **EPSDT Monitoring-Mana Ku**

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,			■ Birthdate:	■ Work:		ext PC Visit:	
			Age: 6.65 mos	Mobile: Mobile:		ast Reviewed: 12/14/16 2:39 P	M
			Sex: F	Other:		ew to Panel: 06/20/16	
Utilization Profile			Therapeutic Care Gaps				Labs
ED: 12/13/16 PNEUM	IONIA, UNSPECIFIED OR	GANISM					HGB
IP: 12/05/16 ACUTE T	RACHEITIS WITHOUT O	BSTRUCTION	Monitoring Care Gaps				
Patient Vitals			Preventive Care Gaps				
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Weight	14.4 lb.	12/18/16					
Well-Child Exam							
Last PE	Age at last PE	Next Sched	Waitlist	PE Alert	t		
12/14/16	5.81 mos		03/20/17	Due so	oon. Schedule next PE (6 mo) f	for 01/11/17 - 03/19/17.	
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Flu Current Season	0		00/10/16			next dose on or after 02/06/17	/.
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Polio	2		10/12/16	■ IPV#3	due. Then IPV#4 on or after 0	6/20/20.	
Rotavirus	0						
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PCV	2		10/12/16	PCV#3	3 due. Then next dose on or af	ter 07/09/17.	



11.6	12.7
11/24/16	11/22/16



# **EPSDT** Monitoring and Follow-up

- Children with abnormal findings may be assigned and followed by Service Coordinators as needed
- Children are referred for preventive dental services- Community Case Management Corp (CCMC); check Quest Dental within Smart-set
- Internal referrals: developmental clinic, specialists, cleft palate clinic, ophthalmology/optometry, audiology, PT/OT/Speech, Disease Management/PSS, BHS
- External referrals: Kapiolani, Shriners, specialists, dental, State services DD/ID, 0-3, DOE, CAMHD (child & adolescent mental health division), CCS (community case services)





## Well Child Smartsets Meet Several Documentation Requirements

- National Committee Quality Assurance (NCQA) = HEDIS and PCMH
- Centers for Medicaid Services (CMS)
  - EPSDT Documentation and requirements based on AAP Bright Futures
  - Affordable Care Act (ACA) Follows Bright Futures/AAP (American Academy of Pediatrics) Preventive Pediatric Health Care Recommendations





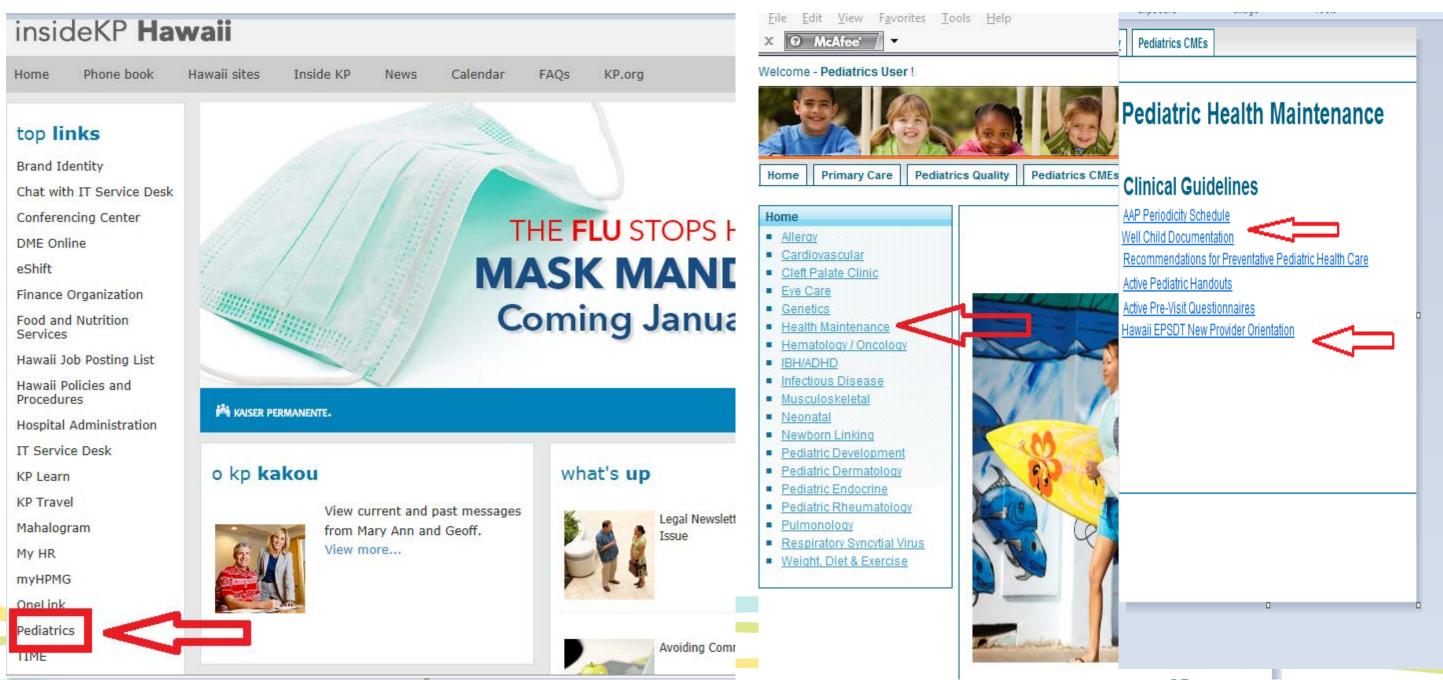




promotion for infants children, adolescents and their families

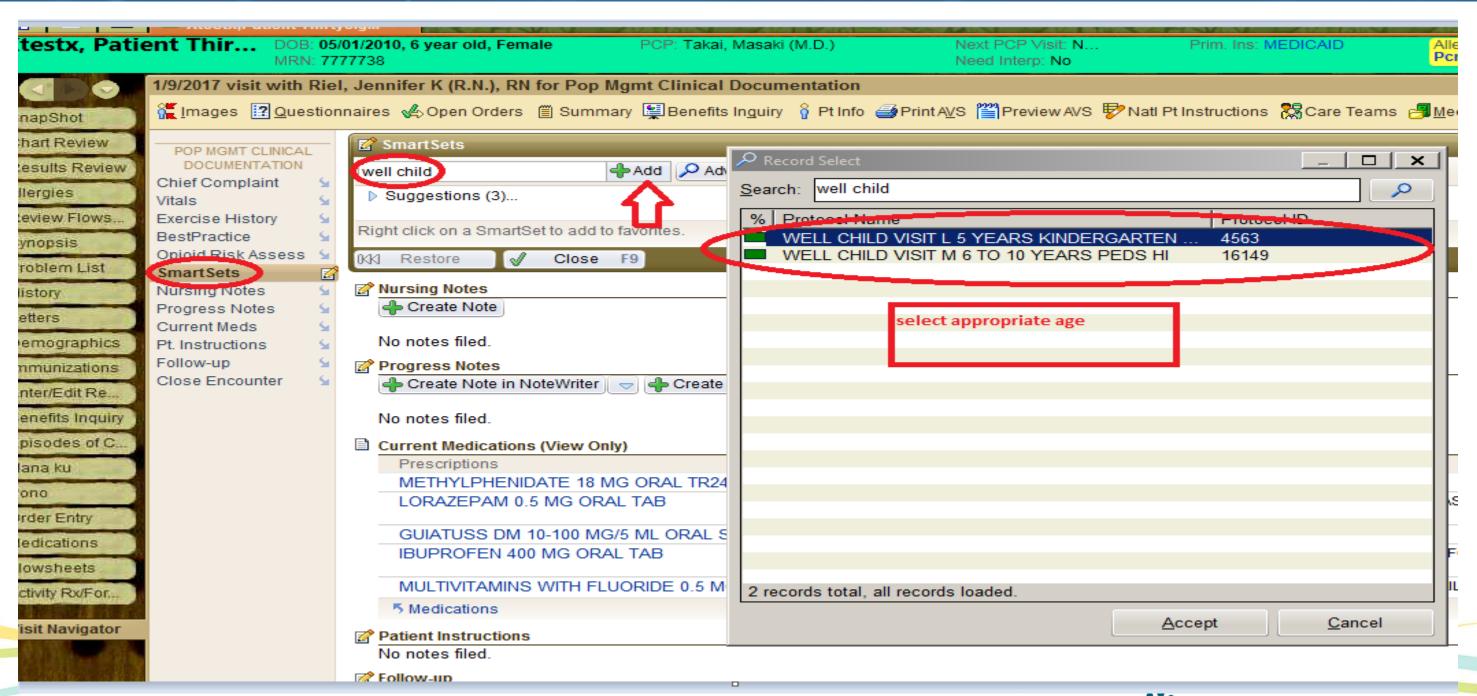


## **Quest Integration (Medicaid) follows AAP Bright Futures Preventive Care Guidelines and Documentation**



### THE PHYSICIANS OF MAISER PERMANENTE

## **Accessing Smart Sets**



THE PHYSICIANS OF MAISER PERMANENTE

## Smart Sets meets Medicaid Requirements

- Smart sets meet the the EPSDT requirements
- Lead/CBC screening
- Vision/Hearing
- Developmental Screen
- Vaccinations





## Using the <u>Pre Visit Questionnaire</u> along with the <u>Progress Note</u> in the smartsets meets most documentation requirements

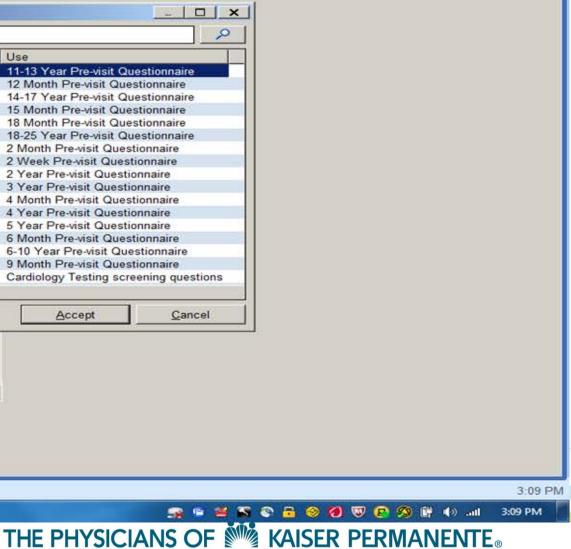
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History						PRE VISIT QUESTIONNAIRE -		18 Month Pre-visit Que	
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Mana ku					and a second	PRE VISIT QUESTIONNAIRE -		6 Month Pre-visit Ques	
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Order Entry					1400109	PRE VISIT QUESTIONNAIRE -	9 MONTH	9 Month Pre-visit Ques	tionnaire
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ip.org Inactive Patient Messages: 🛁

? Close X



## Ages & Stages questionnaire ASQ-3 (9, 18, 24 months)

- ASQ-3 used for developmental screening
- Choose the right questionnaire for the child's age
  - 9 months
  - 18 months
  - 24 months







## Why use the pre-visit questionnaires and well child smartsets?

## Over 50 measures are covered!

- EPSDT/Bright Futures items covered = 16
- HEDIS measures covered =4
- Health care reform ACA preventive services measures covered =25
- Patient Centered Medical Home measures covered = 4
- CMI measures for Prevention of Obesity=2







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## imentation s Process

# CCS - background

- Carve-outs covered by Medicaid but not the QI health plan
  - Dental
  - **ITOPs**
  - CCS (adults SPMI)
  - CAMHD (children SEBD)
- CCS (Community Care Services)administered by state's contractor **Ohana Health Plan**
- About 70 Kaiser members with CCS; about 50 on Oahu / 20 on Maui

- When accepted into CCS, members receive care outside of Kaiser through Ohana's network of providers, pharmacies, etc.
  - Psychiatry
  - Psychotherapy
  - **Psychotropic medications**
  - Case management
  - Access to housing
  - Supported employment
  - **Representative payee**
  - Clubhouse, psychosocial rehab, other services



# CCS - coordination

- QI IBH Contact Margaret Church 432-7608
  - Manages referrals, coordinates with CCS, gets regular updated lists of CCS members, assists in collaboration
- SC for all members with CCS
  - Gets ROI signed by member
  - Contacts Case Manager to coordinate care
  - Notes on Problem List that member followed by CCS, includes CCS CM name/contact
  - Pends outside psychotropic meds as 'historical' to the PCP
  - Checks for a1c testing if on psychotropic or pends to PCP
- Pharmacy with scripting to redirect CCS members to outside pharmacies for psychotropic meds





# CAMHD - coordination

### All CAMHD referrals to Margaret Church

- Complete form (include CAFAS score)
- Parent/Guardian signature serves as ROI
- Determination process takes approx 4 weeks
- CAMHD is not a full carve-out
  - Medications are filled through KP pharmacies
  - Children can access care through IBH as well as through CAMHD

### SC for all CAMHD members

- Gets ROI signed
- Contacts CAMHD to coordinate care
- Obtain medical records from outside facilities
- Notes on Problem List that member followed by CAMHD





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## imentation s Process

# Autism Updates

- Hawaii Autism Insurance Reform bill requires state regulated insurance plans to cover medically necessary treatment for autism
- Medicaid preceded bill requiring QI health plans to provide autism treatment as of January 2015

- **KP** Autism Task Force
  - Increased staffing for Peds Development
  - In-house FBA & ABA services
  - **Contracted ABA providers**
- Role of PCP
  - **Referral to Peds Developmental specialist**
  - Referral to QI Service Coordinators





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## imentation s Process

## **SNP** (Special Needs Plan)

- A Special Needs Plan (SNP) is a type of Medicare Advantage (MA) Plan for Medicare beneficiaries with complex or high cost medical needs
- Kaiser Permanente already offers Senior Advantage **Dual Eligible SNPs for individuals with both** Medicare and Medicaid in NCAL, SCAL, CO and GA
- Hawaii will launch its SNP on January 1, 2016
  - **Plan name**: Senior Advantage Medicare Medicaid (HMO SNP)
  - Service area: islands of Oahu and Maui
  - **Expected membership:** 200 enrollments
  - Members must have: Medicare Parts A & B and Medicaid full-benefit status
  - Premium: \$0
  - **Benefits:** \$0 for Medicare-covered benefits; LIS cost share for Part D benefits
- NOTE: It is not required that a member choose the same organization for his Medicare and Medicaid plans
  - A KP SNP member may choose KP's QI plan or a non-KP QI plan
  - Coordination of benefits will be performed between the plans





# **SNP Structure and Care Plans**

- We are required by Medicaid to have a Medicare SNP plan as part of our contract to serve Medicaid patients.
- SNP Model of Care (MOC)
  - Defines the administrative, care delivery, and quality improvement requirements for a SNP
  - The MOC explains how the SNP will (1) coordinate care for members and (2) comply with SNP MOC requirements
  - Approved by CMS and NCQA
  - CMS audits SNPs against the health plan's approved MOC
- The SNP builds on the structure, processes and resources already in place for QI
  - QI service coordinators will perform SNP care management
  - Health assessments will be conducted within 90 days of enrollment and annually thereafter
- Care plans will be developed in partnership with the Interdisciplinary Care Team (ICT)
  - Based on member needs, ICT members may include: PCP and primary care team, specialists, behavioral health, pharmacist, Specialist, Patient Care Coordinators, Patient Support Services, Continuing Care, member and family/caregiver(s)



# **SNP Member Profile**

- Considered a 'vulnerable' population due to low income/asset status (eligible for full-benefit Medicaid)
- Higher health care utilization due to higher rates of chronic medical and mental health illness (compared to the general Medicare population)
- Projected population profile:
  - Average age 72
  - 76% age 65 and over
  - Top 3 medical conditions: diabetes, renal failure, vascular disease
- A significant % of projected SNP members are considered "frail" (compared to the general Medicare membership).

Care Group*	KP Hawaii's projected SNP membership	KP n M me
1 – Robust/healthy	2%	
2 – Chronic conditions	34%	
3 – Advanced illness	22%	
4 – Severe frailty or end of life	42%	

\* Based on the projected 76% of SNP members over age 65





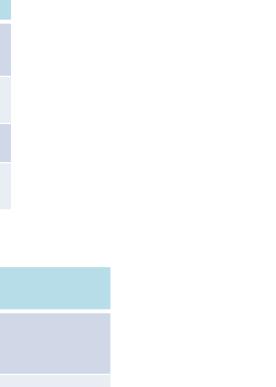
## **SNP Performance Measures and Targets**

- CMS requires that each SNP be actively involved in measuring, evaluating, reporting and improving quality & performance
- Initial year plan performance goals (note: this is a partial list)

	Performance Metric	Outcome Measure/Goal		
	Assessments for new members completed within 90 days of enrollment	95% assessments completed within respective timeframe		
	Assessments for existing members completed within 365 days of last assessment	95% assessments completed within respective timeframe		
	Individualized Care Plan	95% completion rate		
Four	Member Satisfaction - % satisfied with care management services	75% overall satisfaction rate		

2016 STAR Measure	Type of measure	Frequency
C08 SNP Care Management	Part C Plan Reporting	New enrollees – HRA completed within 90 days of enrollment Reassessments performed within 365 days of last HRA
C09 Care for Older Adults – Medication Review*	HEDIS	At least 1 medication review during the measurement year
C10 Care for Older Adults – Functional Status Assessment*	HEDIS	At least 1 functional status assessment during the measurement year
C11 Care for Older Adults- Pain Assessment*	HEDIS	At least 1 pain assessment during the measurement year









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## umentation s Process

# The Role of the PCP

## The PCP is responsible for:

- Supervising, coordinating, and providing all primary care to each assigned member
- Coordinating and initiating referrals for specialty care (both in and out of network)
- Maintaining continuity of each member's health care
- Maintaining member's medical record that includes documentation of all services provided by PCP







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# **Referral vs. Prior Authorization**

### **Referral Process – most through Health Connect for:**

- Internal Referral (most require no pre-authorization)
  - Specialists
- **External Referral (forwarded for review/pre-authorization)** 
  - Durable Medical Equipment (DME)
  - Home Care, home-based services
  - Extended Care services (SNF/ICF nursing home, rehab)

### **Prior Authorization Process for:**

- Transportation, meals, lodging for medically necessary services
- LTSS/HCBS services
- Must be obtained before services provided (Retroactive requests may be processed as exceptions (i.e. newborns, weekend/holiday/evening discharges, emergency room and urgent clinic visits. In these situations, the request for authorization must be made by the next working day.)

# **Referral / Prior Authorization**

- Follow usual Health Connect Process for internal and external referrals
- Any questions specific for QI / QI member:
  - Call the Kaiser QI office (432-5330 or 1-800-651-2237)
  - **Call Provider Hotline**
  - Email kpquest.org
  - **Contact any SC or QI staff**
- **Refer to Kaiser regional policy** 
  - Out-of-plan Referrals and Authorizations (#5054-01-A)
  - Policy for Outpatient Durable Medical Equipment (DME) and Orthotic & Prosthetic (O&P) Referrals (#2012-019)
  - Kaiser Hawaii DME/O&P Ordering Process



# Claims Processing

- KP providers do not need to worry about claims.
- Outside providers / contracted providers include services we don't provide within KP, HCBS, etc are paid by KP through the tapestry system.
- HCBS services will be entered into tapestry by QI SCs.
- You will be notified of the services your patients receive through the Service Plan.







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- PCP Role and Documentation
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  - Member **Rights/Responsibilities, Member and Provider** Grievance/Appeals, Billing, Sign Language
- Reporting Requirements
- **QI** Updates



## Member and Provider Rights/Responsibilities

- **Members'** rights to file grievances and appeals
- Member feedback and complaints several options outlined in the member manual
  - Talk with doctor, nurse, or patient advocate in clinic or hospital.
  - Fill out 'Let us hear from you' form in the clinic.
  - Write to the Customer Service Center.
  - Call Customer Service at 432-5955 or toll-free at 1-800-966-5955 or 711 by TTY. Someone can help write the complaint.
  - Ask service coordination team for help by calling 432-5330 or toll-free at 1-800-651-2237.
- Providers can help direct members to above options as needed. Providers can also provide feedback and/or complaints.
- QI reviews all member and provider complaints to monitor violations of member rights.



# **Billing QUEST Integration Members**

### **Conditions under which members MAY be billed:**

- Member self-refers to a provider within the network without following Kaiser's procedures (e.g. without obtaining prior authorization) and Kaiser denies payment to the provider
- Member requests and agrees to pay for a Medicaid non-covered service such as cosmetic dermatology
- Member has a cost share

### **Conditions under which members MAY NOT be billed:**

- Provider fails to follow Kaiser's procedures which results in non-payment to the provider
- Member no-shows for a scheduled appointment for covered services



# Interpreter / Sign Language Services

- Interpreter and sign language services are available at no charge
- The appointment clerk can arrange interpreter and sign language services when scheduling future appointments
- For all other questions, call the regional Customer Service Center
  - 808-432-5955 (Oahu)
  - **1-800-966-5955** (Neighbor Islands)
  - A Customer Service representative will provide an interpreter over the phone
  - Members who are deaf, hard of hearing, or speech impaired may call toll free 1-877-447-5990 (TTY)





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## imentation s Process

# **Administrative Reporting Requirements**

- As a Medicaid Health Plan, Kaiser QUEST Integration is required submit a variety of reports to the State on a schedule
- Some of the administrative requirements include:
  - Member Enrollment
  - Member Services
  - Value-Based Purchasing
  - Quality Improvement Programs
  - Fraud and Abuse
  - Provider Network/Capacity

- Utilization Management
- Member Grievances
- Information Technology
- Health Plan Personnel
- Health Plan Reporting
- Marketing and Advertising
- As a provider, you do not have to submit reports to the state, but data about your practice and patients may be aggregated in some of these reports







- $\mathbf{QUEST} + \mathbf{QExA} = \mathbf{QI}$
- Contract Changes / QI Benefits
- Service Coordination
- EPSDT
- CCS Carve out
- Autism Update
- SNP

- PCP Role and Documentation
- Referral, PA, Claims Process
- Member Rights/Responsibilities, Member and Provider Grievance/Appeals, Billing, Sign Language
- Reporting Requirements
- QI Updates

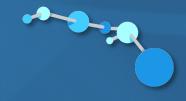


## imentation s Process

# **Regular QUEST Integration Updates**

- Face-to-face educational session every 6 months recording available
- Individual meetings as requested and/or necessary
- HPMG
  - Periodic provider education at departmental meetings
  - Regional email broadcasts
  - Service coordination staff in clinics
- Contracted Providers
  - Periodic provider education meetings
  - Contracted provider newsletter







# Questions

